

# Shoeburyness High School

A member of Southend East Community Academy Trust



# SCHOOL UNIFORM POLICY

**MAY 2017**

**Status** : Recommended

**Next revision due** : May 2019

**Reviewed and monitored by** : Appropriate member of SLT – Assistant Headteacher (Pastoral)

**Approved by** : Local Governing Body

**Signed by: Chair of  
Local Governing Body**

## **1. RATIONALE & PURPOSE**

Our school uniform policy enables us to provide clear guidelines to students, staff, parents and governors about our expectations of smart student dress. Enforcing high expectations of a smart school uniform prepares students for the workplace as they embark on adulthood.

## **2. POLICY STATEMENT**

This policy outlines the guidelines and criteria for our school uniform policy which applies to all students in Years 7 to 11. It is enforced by parents and staff.

## **3. GUIDING PRINCIPLES**

### **Objectives:**

- To reinforce a positive school identity.
- To allow the easy identification of Shoeburyness High School pupils.
- To ensure a consistent approach to school uniform.
- To set standards of appearance.
- To provide value for money so all parents can afford the uniform.

For these reasons pupils are expected to be in correct uniform when travelling to and from school.

### **Uniform Requirements for both Boys and Girls:**

#### **Years 7, 8 and 9**

BLAZER:	black with school badge, from school outfitters
POLO SHIRT:	green with school logo – from school outfitters
TROUSERS:	black, tailored
SKIRT:	black, reasonable length
FLEECE:	black with school logo – from school outfitters, (optional)
PULLOVER:	v-neck, black with school logo – from school outfitters, (optional)
SHOES:	black, low heel, closed-in style
OUTDOOR JACKETS:	without logos etc and not worn in school

## **Years 10 and 11**

BLAZER:	black with school badge, from school outfitters
POLO SHIRT:	red with school logo – from school outfitters
TROUSERS:	black, tailored
SKIRT:	black, reasonable length
FLEECE:	black with school logo – from school outfitters, (optional)
PULLOVER:	v-neck, black with school logo – from school outfitters, (optional)
SHOES:	black, low heel, closed-in style
OUTDOOR JACKETS:	without logos etc and not worn in school

In Year 11, prefects wear a navy blue polo shirt with our school logo on it.

## **Further Guidance**

Pupils are expected to wear school uniform in years 7 – 11. Parents should be guided by the uniform regulations.

## **If an article is not listed, it should not be worn.**

Items that are not allowed are:

- Boots or trainers, including plimsolls
- Patterned tights
- Short skirts
- 'Hoodies', denim jackets / fashion jackets
- Fashion trousers
- Baseball caps
- Facial piercings
- Coloured hair / extreme hairstyles

The only jewellery that is permitted is one signet ring and one small stud ear-ring worn in the LOBE of the ear.

It is essential that all uniform items are clearly labelled with the pupil's name. A small supply of second hand uniform is available in school and sold by FOSH at very reasonable prices.

## **4. CONSULTATION GROUP**

Our school uniform was chosen by representatives of our student body, parents, governors and staff when it was originally

introduced in 2002. Any amendments to the uniform requirements are implemented following consultation with students, parents and governors.

## **5. LINKS TO OTHER POLICIES & DOCUMENTS**

There are no related links to other policies

## **6. MONITORING & EVALUATION ARRANGEMENTS**

This policy is monitored and re-evaluated biannually.

## **7. ROLES & RESPONSIBILITIES**

### **Procedures for Monitoring Uniform:**

The school uniform requirements are displayed in all tutor bases and in the main pupil entrance.

All staff are required to monitor uniform and if the pupil does not comply to pass the pupil's name to the Year Manager on the correct form. It is school policy to send pupils not in the correct uniform home to change into the correct uniform. If this is not possible then the pupil will be placed in isolation until they can go home. Parents will always be contacted before a pupil is sent home, unless a student arrives at the school gate without appropriate uniform or an explanatory note from home. In this instance a member of the Senior Leadership Team on duty will send the student home immediately.

Subject staff should require pupils in non uniform to comply with regulations. It is important that pupils are required to take off their coats in lessons and registration.

Non-uniform items may be confiscated until the end of the day. The article should be sent with a name label to the office.

Blazers should be worn unless permission otherwise has been given by a member of staff.

### **Sources of Uniform:**

The official school uniform suppliers are Crawlers of Hamstel Road, Southend and the National Schoolwear Centre of Hamlet Court Road, Westcliff. The blazer and polo shirt must be bought from them. The school, as a stock of second-hand uniform which is available from the Year 12 & 13 Year Manager.

PE kit is purchased from the school PE Department. Order forms are available from the school office.

## **APPENDIX I                      PROCEDURES**

Uniform expectations are made clear in student planners and displayed in rooms across the school for ease of reference, as detailed below:

### **Shoeburyness High School**

#### **Uniform Requirements for both Boys and Girls**

##### Uniform Suppliers:

Crawlers,  
361 Hamstel Road,  
Southend on Sea, SS2 4LE.

National Schoolwear Centres,  
96 Hamlet Court Rd,  
Westcliff on Sea, SS0 7LP.

School uniform must be worn to and from school. You are expected to promote the school by presenting a smart image. You should also wear correct uniform at break and lunchtime.

##### **Years 7, 8 and 9**

BLAZER:	black with school badge, from school outfitters
POLO SHIRT:	green with school logo – from school outfitters
TROUSERS:	black, tailored
SKIRT:	black, reasonable length
FLEECE:	black with school logo – from school outfitters, (optional)
PULLOVER:	v-neck, black with school logo – from school outfitters, (optional)
SHOES:	black, low heel, closed-in style

##### **Years 10 and 11**

BLAZER:	black with school badge, from school outfitters
POLO SHIRT:	red with school logo – from school outfitters
TROUSERS:	black, tailored
SKIRT:	black, reasonable length
FLEECE:	black with school logo – from school outfitters, (optional)
PULLOVER:	v-neck, black with school logo – from school outfitters, (optional)
SHOES:	black, low heel, closed-in style

## **Further Guidance**

Pupils are expected to wear school uniform in years 7 – 11. Parents should be guided by the uniform regulations.

### **If an article is not listed, it should not be worn.**

Items that are **not** allowed are:

- Boots or trainers, including plimsolls
- Patterned tights
- Short skirts
- 'Hoodies', denim jackets / fashion jackets
- Fashion trousers
- Baseball caps
- Facial piercings
- Coloured hair / extreme hairstyles

The only jewellery that is permitted is one signet ring and one small stud ear-ring worn in the LOBE of the ear.

It is essential that all uniform items are clearly labelled with the pupil's name. A small supply of second hand uniform is available in school and sold by FOSH at very reasonable prices.

**\*Mobile phones and personal entertainment systems are banned from school; as a result the school will not bear any responsibility for such items. Valuable items are also discouraged from being brought into school.**

The following is the school's uniform leaflet which we send out to parents and is also available to view on the school website.



## ***Shoeburyness High School Uniform Expectations***



***WEAR IT RIGHT!***

## **What our students MUST wear:**

### **Compulsory items:**

- Blazer:* Black with school logo – from school outfitters
- Polo Shirt:* Years 7-9—green with school logo – from school outfitters  
Years 10-11—red with school logo—from school outfitters
- Trousers:* Black, tailored—see back page
- Skirt:* Black, reasonable length—see back page
- Shoes:* Black, low heel, closed-in style, leather look

### **Optional items:**

- Fleece:* Black with school logo – from school outfitters
- Pullover:* V-neck, black with school logo – from school outfitters
- Outdoor Coats:* Should be black without logos etc (to be worn in addition to a blazer, not in place of one)

In Year 11 prefects wear a French navy polo shirt with school logo.

### ***Please note:***

*Girls' school skirts and trousers should be purchased from our uniform suppliers (see back page) so that they meet our expectations.*



## **What NOT to wear:**

Items that are **NOT** allowed are:

- Boots or trainers, including plimsolls, (this includes shoes that look like trainers)



- Patterned tights or leggings

- Short skirts, tube skirts, jersey skirts

- Hoodies', denim jackets / fashion jackets



- Fashion trousers (including skinny fit trousers, leggings and jersey trousers)

- Facial piercings, including tongue piercings

- Baseball caps or other hats



- Coloured hair / extreme hairstyles (including shaved hair). Hair and nails should be a natural colour. Acrylic or gel nails are not permitted.

The only jewellery that is permitted is one signet ring and one small stud earring worn in the LOBE of the ear.

### ***Please be warned:***

*We may send students home at the school gate to change if they persistently arrive to school wearing incorrect uniform.*

## **Where to Buy:**

### ***Crawlers School Uniforms & Embroidery:***

361 Hamstel Road, Southend on Sea, Essex. SS2 4LE

Telephone: 01702 601274

Web: [www.southendschoolwear.com](http://www.southendschoolwear.com)

### ***National Schoolwear Centres:***

96 Hamlet court Road, Westcliff on Sea, Essex. SS0 7LP

Telephone: 01702 330300

Web: [www.schoolwearshops.co.uk](http://www.schoolwearshops.co.uk)

### ***Please note:***

It is essential that all uniform items are labelled clearly with your child's name. A small supply of second-hand uniform is available in school at very reasonable prices. Please contact your Year Manager for details.

### ***Acceptable school trousers for Girls:***

Please note we do not accept skinny fit trousers for school. To help our parents we have sourced reasonable priced trousers from a variety of local stores. Please make sure your child is wearing one of these styles and that they are loose fitting (see table below).

***\*A reminder: Our preferred skirt for girls is the knee length pleated skirt available from our uniform suppliers Crawlers or National Schoolwear Centres.***

<b><i>Supplier</i></b>	<b><i>Trouser Type</i></b>	<b><i>Price</i></b>
Crawlers or National Schoolwear Centres	Lingfield Black Trouser	£15.99
Matalan	Girls Bengaline Trouser	From £8.00
Asda	Bootleg Trouser Wide Leg Trouser	£6.00 £8.00
Littlewoods.com	Top class plus fit girls school uniform trouser	£19.00 (2 pack)
Next	Black Workwear Bootleg Trouser	£20